

Services & Fee Agreement



A Community of Solutions

This Services & Fee Agreement between Family Services, a North Carolina licensed, non-profit child placing agency, and _____ (clients(s)), serves as a written schedule of expected total fees and estimated expenses which will be charged, and the circumstances where fees would be waived, reduced, or refunded, and of when and how the fees must be paid. This agreement should be acknowledged and returned along with other documents in the application packet.

We look forward to working with your family through the adoption process. We have checked the appropriate program area for your family and all potential fees for that program are documented. There may be some areas that are not applicable to your situation so do not hesitate to ask questions about any area of concern.

<input type="checkbox"/>	AGENCY INFANT PLACEMENT PROGRAM
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Application/Home Study & Education Fee **\$ 2100**

½ due with application/ balance at last PPA appointment

Program Fee –15% of annual gross family income at time of adoptive placement **Min. \$15,000:
Max. \$21,000**

Includes services to birth parents; temporary care for child; placement services to child and adoptive parents, post placement supervision, and NC Report to Court for finalization of child's adoption & post adoption services.

Families who accept placements of twins are assessed an additional Program Fee of \$7,000

Home Study for families going through their 2nd placement with Family Services **\$ 1275**

Due with application

“Parents in Process TM” Adoptive Parent Training **NO FEE**

1 or 2 day course offered by Family Services ~ twice per year

Family Services | 1200 S. Broad Street | Winston-Salem, NC 27101

336-722-8173 | fax 336-724-6491 | www.fsifamily.org



RELATIVE & STEP-PARENT ADOPTION

Post-placement Supervision (fee due with application)	\$ 550
Includes: 2 post-placement visits "Report on Proposed Adoption" for NC finalization	
"Report on Proposed Adoption" for additional children	\$ 250 per report
Mileage Reimbursement Fee –over 30 miles/visit	federal rate

INTERNATION AND DOMESTIC HOME STUDY SERVICES

(For families adopting through another licensed agency international or domestic)

Application Fee Must accompany all Family Services Adoption Applications	\$ 150
Home Study Fee Due prior to first in-person home study interview	\$ 1850
"Parents in Process TM" Adoptive Parent Training 1 or 2 day course offered by Family Services ~ twice per year	NO FEE
Home Study for 2nd etc. adoption or Expired Study If earlier study completed by Family Services Fee due prior to first home study appointment; Application Fee and Hague/International Doc fees apply	\$ 1275
Home Study for 2nd etc. or Expired Study , when earlier study by another agency Fee due prior to first home study appointment; Application Fee and Hague/International Doc fees apply	\$ 1500 – \$1700
International Study Hague Compliance, Country Summary, International Docs. These studies require an extensive amount of additional work by the agency.	\$ 200
Update* – expiring Family Services home study @ 18 months	\$ 575
Update* – expiring (but not yet expired) home study by another agency	\$ 675
Addendum* – Modifications to original home study *Updates and Addendum fees due at time of interview for same	\$ 175 - \$325
Additional contacts/ documentation (phone consults/in person interviews) Fees charged only with prior written approval of client family for unusual additional services	\$ 50/hour
Mileage Reimbursement Fee –over 30 miles/visit	federal rate

INTERNATIONAL & DOMESTIC POST PLACEMENT SERVICES

(For families adopting through another licensed agency international or domestic)

Post-placement Supervision Visits/Reports **\$ 300/visit/report**

Total fee will be assessed at time of placement, based on # visits required: payment due prior to each visit

If more than one child & separate reports required, an additional \$100 will be assessed/visit; if more than 1 child and combined reports fee is \$325/visit/report

North Carolina Report to Court or other State Finalization Report **\$ 250/child**

Payment due prior to submission of Report to Court by Family Services

Mileage Reimbursement Fee –over 30 miles/visit **federal rate**

THIRD PARTY FEES: Fees Paid by Families Directly to Third Party Provider as Part of Meeting Requirements for an Adoption Home Study and/or Finalization of Adoption

Background Clearance Fees: Required for adoption home study &, as applicable, for finalization of an adoption.

FBI Fingerprint Clearance (per adult, if applicable for domestic adoptions)	\$ 18
NC SBI Fingerprint Clearance (per household adult 18 & over)	\$ 14
Fingerprint Cards for SBI/FBI (no fee to ~\$10)	(varies)
NC Certified County Background Clearance (per household adult 18 & over)	\$ 25
Out of State Child Abuse Registry Clearances	(varies)

As applicable; child abuse registry clearances vary by state and country from no cost to ~\$25 per clearance

Medical Reports (varies depending on health insurance coverage)* (varies)

Adoption Education (paid directly to Adoption Learning Partners or other provider) \$ 95 - 200 (varies)

U.S. Citizenship and Immigration Services Fee \$ 890
(Applicable to international adoption process only; for 2 adults; fees subject to change)

NC Court Adoption Petition Filing Fee (required for NC Adoption) \$120

Attorney Fees for NC Adoption (if family chooses to engage an attorney) (varies)

Additional Terms (Please read carefully):

- **Refunds:** I/We understand that our application may not be approved and that the application fee is non-refundable even if my/our application is not approved by Family Services staff. I/We understand that monies paid to Family Services are non-refundable, that payment of these fees ensures only that a thorough, professional study will be conducted and does not guarantee an outcome. Although unlikely, a home study may be discontinued at any point during the process at the request of the family, or at the discretion of Family Services according to its professional judgment. In that situation, reimbursement of part of the home study fee will be negotiated on a case by case basis. Post Placement fees are refunded, upon request, for any reports which are not completed by Family Services, most often if family moves out of NC during post placement period.
- I/we understand that home studies are generally completed within 90 days of receipt of a complete application; however that time frame may be extended if the supporting documentation for the home study has not been submitted or the family is not available for the required in person interviews necessary for study approval. I/We understand that adoption home studies are currently considered valid in North Carolina for 18 months from date of approval and in the instance of home studies for international adoption are considered valid by USCIS for about 15 months from date of pre-approval for adoption, and that to continue eligibility for a particular adoption process, a home study may need to be updated within applicable time frames. I/We understand that other US States and foreign countries may have different validity periods for home studies.
- I/We understand that a home study will not be submitted to any international or other domestic placing agency and post placement visits will not be conducted until all fees are paid to date, according to this Services and Fee Agreement payment schedule.
- **Change in Fees:** I/We understand that the THIRD PARTY fees listed in this agreement are subject to change and not under the control of Family Services. Other fees are considered binding and will be honored at rate listed for duration of a single adoption process or until this agreement is terminated by one or both parties.
- **Fee Waivers:** Family Services does not customarily grant fee waivers. However the agency's direct placement domestic *Infant Adoption Program Fee* range is based on the family's annual income at time of child placement.
- I/We understand that it is customary practice for Family Services to be the agency to provide post placement supervision services for those families for whom Family Services has conducted the home study/update.
- All fees should be mailed directly to Adoption Program, Family Services, Inc., 1200 S. Broad St., Winston-Salem, NC 27101. Money order, personal checks and major credit card payments are accepted.

- I/We have read and understand the above information regarding adoption program fees and payment schedules.

Applicant 1; Signature

Applicant 2; Signature

Date

Date

FAMILY SERVICES Adoption Program Staff/Date

Return this form with the application. A copy of this fee schedule, signed by FAMILY SERVICES staff, will be returned to the family.

Revised 2008-2014; 2/15; 7/15: Services & Fee

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